

THE ADULT EDUCATION CENTER NEWSLETTER

2016 – 2017

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Mission Statement

The Adult Education Center's mission is to assure the opportunity for all students to acquire knowledge and develop skills to succeed in life and work.

The Adult Education Center is a public school. Adult Education programs require no specific test scores for admission. Entrance tests are used strictly for placements and individualized learning plans.

Registration

The AEC has open registration during each of the three terms. All new students are required to take a placement test before entering classes. To register for the test students must make an appointment, in person, and present official government identification. Tests are offered during the morning, afternoon and evening.

Academic Terms

August 15—December 16, 2016

January 9—April 21, 2017

April 24—July 13, 2017

Guidance Office

Counselors provide academic, career and personal counseling to students helping them establish education and career goals. They refer students to appropriate post-secondary education programs, and they provide general college and financial aid information during regular school hours.

Media Center

The Media Center provides materials that support school curriculum. Books are available for information or pleasure reading. Low level-high interest books for beginning readers as well as books with tapes are available for students to checkout. Reference work can be done on the computer, or with reference materials from the shelves.

Rick Swearingen
Principal

Elizabeth W. Fields
Assistant Principal - Day

Stuart Mears
Assistant Principal - Eve

Who to Call

For information about ESOL, GED, ABE or AHS classes, call (561) 616-7800 or come to the Adult Education Center. You can also visit our website.

Main Office Hours

The Center has day and evening classes all year round.

Monday to Thursday
8:00 AM to 8:00 PM

Friday
8:00 AM to 3:30 PM

ESOL Class Schedule

Day
Monday to Friday
8:30 to 11:00 AM
11:30 to 2:00 PM

Evening
Monday to Thursday
6:00 to 9:00 PM

GED-ABE Class Schedule

Day
Monday to Friday
8:00 to 10:30 AM
11:00 to 1:30 PM

Evening
Monday to Thursday
6:00 to 9:00 PM

Career Center

The Career Center provides resources, services and classes to students to promote their general success by building their employability skills and the planning of their careers.

8:00 AM to 3:00 PM Monday to Friday

English for Speakers of Other Languages

ESOL classes provide instruction for adults who are learning English as a second/additional language. Our classes go from beginning through advanced levels of instruction.

General Education

Adult Basic Education (ABE)

ABE classes provide instruction in basic literacy and life skills for adults who are performing at or below the 8th grade level and to get them ready for GED preparation classes.

General Education Development (GED)

GED preparation classes provide instruction for adults who are performing at or above the 9th grade level. Passing the GED test gives adults the opportunity to earn a State of Florida High School Diploma. The GED consists of five tests: Mathematics, Writing, Reading, Science and Social Studies.

Adult High School

Students who are pursuing a standard high school diploma in Palm Beach County need 24 credits, 2.0 grade point average (GPA). Students who have officially withdrawn from high school can complete their high school diploma online through the Adult Virtual Academy. They can register here and can complete up to 6 credits.

Tuition and Student Fees

Important Notice: As required by New State Regulations effective July 1, 2011, there is a tuition charge for all Adult Education Programs. This includes Adult High School, ABE/GED, ESOL and Family Literacy Programs. The cost will cover all classes during a term. Tuition fee is \$30 per term. Fees do not apply to Adult High School co-enrolled credit recovery students. Students will be charged \$5 each term for a mandatory ID badge.

The AEC

- Flexible Scheduling
- Academic and Career Counseling
- Employability Skills
- Individualized Learning Goals
- Computer Assisted Learning
- Excellent Faculty

Date	Holiday	Date	Holiday
July 4, 2016	Independence Day	Dec. 26—Jan. 6, 2017	Winter Break
Sep 5, 2016	Labor Day	Jan. 16, 2017	MLK Birthday
Oct 3, 2016	Fall Holiday	Mar. 20—24, 2017	Spring Break
Oct 12, 2016	Fall Holiday	April 14, 2017	Spring Holiday
Nov 23-25, 2016	Thanksgiving	April 21, 2017	End Winter Term Adults
Dec 16, 2016	End Fall Term Adults	May 29, 2017	Memorial Day
Dec 19-23, 2016	No Classes Adult Students	July 13, 2017	End Summer Term Adults